



EXHIBIT A

SCOPE OF WORK

I. Overview:

The Executive Office of the Michigan State Housing Development Authority ("Authority") is seeking an individual/firm to conduct a nation-wide, executive search for its Director of Finance and Director of Single Family positions.

The Authority seeks the services to assist in locating highly qualified individuals to fill its Director of Finance and Director of Single Family positions. The services will help the Authority by ensuring that only highly qualified individuals are interviewed and hired for its Director of Finance and Director of Single Family positions.

II. Objectives, Tasks & Activities, and Deadlines:

A. Objective. To successfully perform the services described in Section I above, the contractor ("Contractor") must satisfy the following objective: Provide highly qualified candidate pools to MSHDA for its Director of Finance and Director of Single Family positions.

B. Activities/Responsibilities Necessary to Complete Scope of Work. To achieve the objectives, the contractor ("Contractor") shall perform the following activities/tasks:

1. Develop marketing materials for the positions
2. Perform marketing and outreach for the positions
3. Screen candidates for the positions
4. Provide qualified candidate pools to MSHDA for the positions

C. Deadlines for Completing Objective. The Contractor shall complete/satisfy the objective of providing highly qualified candidate pools to MSHDA for its Director of Finance and Director of Single Family positions by June 30, 2006.

